

ST. CHRISTOPHER (ST. KITTS) AND NEVIS**LETTER POST****Postage:**

See the Postage Rates and Services Leaflet.

Supplemental services available:

(1) Dutiable goods admitted in the letter post. (2) Registration. (3) Insured letters, surface only, limit \$420. (4) Printed papers. (5) Small Packets. (6) Blind literature. (7) Speedpost.

Customs declarations:

(1) and (5) Green label and one non-adhesive form.

Prohibitions:

Arms, ammunition and drugs, except under licence from the Governor.

Restrictions:

Apply to the importation of: Parasites and destroyers of harmful insects; plants and fruit and parts thereof; second-hand clothing.

PARCEL POST**Postage:**

See the Postage Rates and Services Leaflet.

Supplemental services available:

Insurance, surface only, limit \$410.

Customs declarations:

One adhesive form.

Prohibitions:

Letter, except one for the addressee. See also under LETTER POST.

Restrictions:

See under LETTER POST.

ST. HELENA**LETTER POST****Postage:**

See the Postage Rates and Services Leaflet.

Supplemental services available:

(1) Dutiable goods admitted in the letter post. (2) Registration. (3) Insured letters, surface only, limit \$2,500 (to Jamestown only). (4) Printed papers. (5) Small Packets. (6) Blind literature.

Customs declarations:

(1) and (5) Green label.

Prohibitions:

Drugs unless an import licence has been obtained from the Principal Medical Officer; firearms or parts thereof*; live animals; potatoes unless a permit has been obtained from the agricultural authorities.

**Due to mail route arrangement.*

Restrictions:

Apply to the importation of: Plants; samples of parasites and destroyers of harmful insects.

Address:

Postcode 'STHL 1ZZ' should be incorporated in the address of all mail to St. Helena.

PARCEL POST**Postage:**

See the Postage Rates and Services Leaflet.

Supplemental services available:

Insurance, limit \$710, surface only.

Customs declarations:

One adhesive form.

Prohibitions:

Letters, except one for the addressee. For other prohibitions see under LETTER POST.

Restrictions:

See under LETTER POST.

Certificate of origin:

Are required for commercial consignments.

Delivery:

Addressees are notified of arrival of parcels and are required to arrange for their collection.

Address:

See under LETTER POST.

ST. LUCIA

LETTER POST

Postage:

See the Postage Rates and Services Leaflet.

Supplemental services available:

(1) Dutiable goods admitted in the letter post. (2) Registration. (3) Insured letters, surface only, limit \$1,180. (4) Printed papers. (5) Small Packets. (6) Blind literature. (7) Express, limited to town areas only. (8) Speedpost.

Customs declarations:

(1) and (5) Green label.

Prohibitions:

Perishable biological substances; firearms or parts thereof*.

**Due to mail route arrangement.*

Restrictions:

Plants and seeds are liable to disinfection by the agricultural authorities of the Colony.

PARCEL POST

Postage:

See the Postage Rates and Services Leaflet.

Supplemental services available:

Insurance, limit \$1,280, surface only (via London only).

Customs declarations:

One adhesive form.

Prohibitions:

Letters, except one for the addressee; drugs, except under licence; firearms or parts thereof*.

**Due to mail route arrangement.*

Restrictions:

Plants and seeds are liable to disinfection by the agricultural authorities of the Colony.

ST. PIERRE AND MIQUELON**LETTER POST****Postage:**

See the Postage Rates and Services Leaflet.

Supplemental services available:

(1) Dutiable goods admitted in the letter post. (2) Registration. (3) Insured letters, surface only, limit \$33,600. (4) Printed papers. (5) Small Packets. (6) Blind literature. (7) Express.

Customs declarations:

(1) and (5) Green label and two non-adhesive forms.

PARCEL POST**Postage:**

See the Postage Rates and Services Leaflet.

Supplemental services available:

None.

Customs declarations:

One non-adhesive form and despatch note.

Prohibitions:

Letters.

ST. VINCENT AND THE GRENADINES

LETTER POST

Postage:

See the Postage Rates and Services Leaflet.

Supplemental services available:

(1) Dutiable goods admitted in the letter post. (2) Registration. (3) Insured letters, surface only, limit \$750 (principal towns only). (4) Printed papers. (5) Small Packets. (6) Blind literature. (7) Speedpost.

Customs declarations:

(1) and (5) Green label and one non-adhesive form.

Prohibitions:

Alcohol, except if perfumed or for medicinal purposes or unless sent in small quantities as genuine trade samples; coins, banknotes, currency notes, travellers' cheques, securities of any kind payable to bearer, platinum, gold or silver (whether manufactured or not), precious stones, jewels or other valuable articles, tobacco, packets of cigarettes and cigars, unless sent in small quantities for personal use; firearms or parts thereof*.

**Due to mail route arrangement.*

Restrictions:

Apply to the importation of: Plant cuttings and seeds.

PARCEL POST

Postage:

See the Postage Rates and Services Leaflet.

Supplemental services available:

Insurance, limit \$750, surface only.

Customs declarations:

One adhesive form.

Prohibitions:

Letters, except one for the addressee; coins, banknotes, currency notes, travellers' cheques, securities of any kind payable to bearer, platinum, gold or silver (whether manufactured or not), precious stones, jewels or other valuable articles; cotton and cotton seeds; firearms or parts thereof*; live animals; obscene articles.

**Due to mail route arrangement.*

Restrictions:

Apply to the importation of: Bulbs; films; plant cuttings and seeds.

SABAH

See MALAYSIA.

SALVADOR

See EL SALVADOR.

SAMOA

(U.S.A. Territory. The principal islands are Manua and Tutuila.
The chief town is Pago-Pago)

LETTER POST

Postage:

See the Postage Rates and Services Leaflet.

Supplemental services available:

Same as Puerto Rico. (1) Speedpost.

Prohibitions:

Valuables such as jewellery, precious metals, precious or semi-precious stones, securities, coins or any form of negotiable financial instrument unless they are insured. See also under AUSTRALIA.

Restrictions:

Apply to the importation of: Animals and animal products (including bees, milk by-products, tinned meat); apparel and fabrics treated with dangerous chemicals; biological substances; brushes; children's wear made from flammable materials; cinema films, confectionery containing alcohol; culture property of Papua New Guinea, drugs; electronic dog collars; food or drink containing glycol; human bones and human tissue; medicines, oil of wormwood; plant; preparation containing cantharides and other substances which have an aphrodisiac effect; remedies for drunkenness, tobacco habit or drug habit; second-hand carpets; seditious literature; straw packings; sugar, syrup and treacle; therapeutic apparatus; thermometers; used clothing; used jute bags; vaccines, viruses and microbes; weapons.

SAMOA (*continued*)

PARCEL POST

Postage:

See the Postage Rates and Services Leaflet.

Supplemental services available:

Insurance, limit \$1,240 surface only.

Customs declarations:

One adhesive form.

Prohibitions, restrictions, packing and marking:

As for the U.S.A. See also under LETTER POST.

Restrictions:

Apply to the importation of: Animals and animal products (including bees, milk by-products, tinned meat); apparel and fabrics treated with dangerous chemicals; biological substances; brushes; children's wear made from flammable materials; cinema films, confectionery containing alcohol; culture property of Papua New Guinea, electronic dog collars; food or drink containing glycol;

human bones and human tissue; medicines, oil of wormwood; plants; preparation containing cantharides and other substances which have an aphrodisiac effect; remedies for drunkenness, tobacco habit or drug habit; second-hand carpets; seditious literature; straw packings; sugar, syrup and treacle; therapeutic apparatus; thermometers; used jute bags; vaccines, viruses and microbes; weapons.

Compensation:

Is not payable for uninsured parcels.

Certificate of origin:

Should be enclosed with goods which may be presumed to have originated in the Democratic People's Republic of Korea (North Korea), the Socialist Republic of Vietnam (North and South Vietnam), and Democratic Kampuchea (Cambodia).

SAMOA, WESTERN

See WESTERN SAMOA.

SAN MARINO

Same as ITALY. (1) Speedpost.

SANTA CRUZ ISLANDS

Same as SOLOMON ISLANDS.

SAO TOMÉ AND PRINCIPE (Republic of)

LETTER POST

Postage:

See the Postage Rates and Services Leaflet.

Supplemental services available:

(1) Dutiable goods admitted in the letter post. (2) Registration. (3) Printed papers. (4) Small Packets. (5) Blind literature. (6) Express, limited to town areas only. (7) Speedpost.

Customs declarations and language:

(1) and (4) Green label and one non-adhesive form. Portuguese or French as well as English.

Prohibitions:

Coins, banknotes, currency notes, travellers' cheques, securities of any kind payable to bearer, platinum, gold or silver (whether manufactured or not), precious stones, jewels or other valuable articles.

Restrictions:

Apply to the importation of patent medicines.

PARCEL POST

Postage:

See the Postage Rates and Services Leaflet.

Supplemental services available:

Insurance, air and surface, limit \$2,500 (principal towns only). Express, limited to town areas only.

Customs declarations and language:

One non-adhesive form and despatch note. Portuguese or French as well as English.

Prohibitions:

Letters; arms; patent medicines; except under permit.

Invoice:

For goods over 550 escudos in value, the invoice must show the origin of the goods and be countersigned by a representative of a Chamber of Commerce in the country from which the merchandise originates, or failing this, by the respective Customs or Port Authority. The invoice should not accompany the parcels but should be sent direct to the addressee.

Sealing:

Parcels should be sealed with a distinctive device.

Delivery:

Addressees are notified of arrival of parcels and are required to arrange for their collection. Charges are collected.

SARAWAK

See MALAYSIA.

SAUDI ARABIA**LETTER POST****Postage:**

See the Postage Rates and Services Leaflet.

Supplemental services available:

(1) Dutiable goods admitted in the letter post. (2) Registration. (3) Printed papers. (4) Small Packets. (5) Blind literature. (6) Speedpost.

Customs declarations and language:

(1) and (4) Green label and one non-adhesive form. Arabic, English or French.

Prohibitions:

Coins, banknotes, currency notes or securities of any kind payable to bearer, travellers' cheques, platinum, gold or silver (whether manufactured or not), precious stones, jewels or other valuable articles; opium, morphine, cocaine or other narcotics; fungal organisms of vegetable or animal origin unless accompanied by authorization issued by the competent authorities.

Restrictions:

Apply to the importation of: Securities of any kind payable to bearer in registered letter at sender's risk.

Authorization from the General Food and Medicine Authority of the Kingdom of Saudi Arabia is needed for posting medicines, pharmaceutical and plant-based products and foodstuffs for medical purposes.

Details for all authorization requests from the General Food and Medicine Authority are as follows:

3292, Northern Ring Road – Al-Nafl St
Riyadh 13312 – 6288

SAUDI ARABIA

Tel: +9661 275 9222

Fax: +9661 275 7238

Address:

If the Postal Code is known, it should appear in the address, after the place of destination. This should help to ensure a quicker delivery.

PARCEL POST**Postage:**

See the Postage Rates and Services Leaflet.

Supplemental services available:

None.

Customs declarations and language:

Three non-adhesive forms and despatch note. Arabic, English or French.

Prohibitions:

Books, cards, printed papers, drawings, paintings and other articles of a treacherous, seditious or immoral nature; articles contrary to the principles of Islamic religion; opium, morphine, cocaine or other narcotics; weapon, ammunition and war materials, including firing caps, loaded metal cartridges for portable firearms, non-explosive parts of artillery fuses and matches. Medicines of any kind unless they are accompanied by a medical prescription issued by a competent official authority; products designed for extinguishing fires, and chemical liquids. Coins, currency notes or securities of any kind payable to bearer, travellers' cheques, platinum, gold or silver, whether manufactured or not, precious stones or other valuable articles; fungal organisms of vegetable or animal origin unless accompanied by authorization issued by the competent authorities.

Restrictions:

See under LETTER POST.

Certificates of origin:

Must be inserted in parcels and Speedpost containing all classes of goods of commercial value. These documents must be certified by a Chamber of Commerce.

Invoices

All parcels and Speedpost containing goods of commercial value must be accompanied by invoices specifying the value of the goods.

Address:

See under LETTER POST.

SENEGAL**LETTER POST****Postage:**

See the Postage Rates and Services Leaflet.

Supplemental services available:

(1) Dutiable goods admitted in the letter post. (2) Registration. (3) Insured letter, surface only, limit \$270 (see below). (4) Printed papers. (5) Small Packets. (6) Blind literature. (7) Speedpost.

Customs declarations and language:

(1) and (5) Green label. French as well as English.

Prohibitions:

Medicaments unless prior authorization has been obtained from the Ministry of Public Health of Senegal;

Restrictions:

Apply to the importation of books and printed matter in Arabic.

Insurance:

Is available to Aéré-Lao, Dagoudane-Pikiné, Dakar-Cd., Dakar-Etoile, Dakar-Fann, Dakar-Liberté, Dakar-Médina Dakar RP, Dakar-Succursale, Dakar-Yoff, Darou-Mousty, Diouloulou, Gandiayé, Kedougou, N'Doffane Oussouyé and Thilmaka in addition to those places which are marked with an asterisk in the list under PARCEL POST.

Compensation:

Is not payable for partial loss or partial damage to the contents of registered packets unless these occur in the Hong Kong service.

PARCEL POST**Postage:**

See the Postage Rates and Services Leaflet.

Supplemental services available:

Insurance, air and surface, limit \$270 (see note below).

Customs declarations and language:

Two non-adhesive forms and despatch note (a separate set for each parcel). French language preferred.

Prohibitions:

Letters; uncut diamonds; counters resembling coin; weights and measures not of the decimal system; and, in addition, all goods indications which suggest they are of French origin or manufacture when they are not; medicaments unless prior authorization has been obtained from the Ministry of Public Health of Senegal.

Restrictions:

Apply to the importation of: Arms, including air-guns; alcohol; gramophone records; books and printed matter in Arabic; mineral waters; preserved plums, tinned fish and vegetables; saccharin and similar substances.

Address:

Parcels are accepted for all places, but they must be claimed at the nearest of the following offices of which the name should, if possible, appear in the address :-

- Aéré-Lao
- * Bakel
- * Bambey
- * Bignona
- * Birkélane

SENEGAL (*continued*)

- * Cascas
- * Coki
- * Dagana
- * Dahra
- * Dakar
- * Dakar Colic Postaux (parcels only)
- Darou-Mousty
- Diouloulou
- * Diourbel
- * Fatick
- * Foundiougne
- Gandiaye
- * Gorée
- * Gossas
- * Goudiry
- * Guéoul
- * Guinguinéo
- * Joal
- * Kaffrine
- * Kanel
- * Kaolack
- * Kebemer
- * Kébémér
- * Kelle
- * Khombole
- * Kidira
- * Kolda
- * Koungheul
- * Linguéré
- * Louga
- * Marassoum
- * Matam
- * M'Backé
- * M'Bour
- * Meeké
- * N'Dande
- * N'Dioum
- * Nioro du Rip
- * Pire
- * Podor
- * Pout
- * Richard-Toll
- * Rufisque
- * Saint-Louis R.P.
- * Sakal
- * Saédé
- * Sébikotane
- * Sédhiou
- * Sokhone
- * Tambacounda
- * Thiadiayé
- * Thiés
- * Thilogné
- * Tiaroye
- * Tivaounane
- * Vélingara
- * Ziguinchor

Delivery :

Charges are collected from the addressees, except at Dakar.

Insurance:

Parcels are accepted for insurance only for those places mentioned above which are marked with asterisk.

SERBIA (Republic of)

(formerly Republic of Serbia and Montenegro)

LETTER POST**Postage:**

See the Postage Rates and Services Leaflet.

Supplemental services available:

(1) Registration. (2) Insured letters, air and surface, limit \$18,000. (3) Printed papers. (4) Small Packets. (5) Blind literature. (6) Express. (7) Dutiable goods admitted in the letter post. (8) Speedpost.

Customs declarations and language:

(4) and (7) Green label and one non-adhesive form. French or official languages as well as English.

Prohibitions:

Foreign lottery tickets and publicity; knives*; tokens resembling State coinage in size and colour. See also under PARCEL POST.

* *Due to mail route arrangement.*

Restrictions:

See also under PARCEL POST.

Address:

Mail items for Kosovo should be addressed as follows:

Mr/Ms X.Y or Z
House number
Street name
Name of region
Kosovo

PARCEL POST**Postage:**

See the Postage Rates and Services Leaflet.

Supplemental services available:

Insurance, air and surface, limit \$10,000. No insured parcels are admitted to Kosovo.

Customs declarations and language:

One non-adhesive form and despatch note (a separate set for each parcel). Two non-adhesive forms for each parcel to Kosovo. French or official languages as well as English. Declarations should show the Post Office serial number of the parcel and the country of origin of the contents. In the case of a gift parcel, each declaration and the despatch note, as well as the parcel itself, should be conspicuously marked Gift Parcel.

Prohibitions:

Abortifacients; cigarette paper; essential oils for the manufacture of artificial wines and spirits; explosives; firearms of all kinds, parts or firearms and ammunition for such arms; food products containing more than 0.035% sulphuric acid as a preservative; foreign goods illegally bearing Republic of Serbia marks of origin; homing pigeons; living or dead ruminants; military uniforms; parrots; printed matter (periodicals, books etc.) which is prohibited from admission and circulation in Republic of Serbia. (Items printed abroad intended for distribution are admitted only when addressed to authorized distributors in Republic of Serbia) radioactive material; whistles, spoons and other articles intended to contain food and having more than 10% lead content; wines and musts containing sulphuric acid; yeast; Yugoslav national currency; coins, banknotes, currency notes or securities of any kind payable to bearer, travellers' cheques, platinum, gold or silver, whether manufactured or not, precious stones, jewels or other valuable articles, except under insured post; medicine, except through a legal entity that has a permission to import medicine and medical equipment, or posting only samples of medicine to individuals in compliance with the National Law of Medicines and Medical Equipment of the Republic of Serbia.

SERBIA (Republic of)

(formerly Republic of Serbia and Montenegro) (*continued*)

Restrictions:

Apply to the importation of: Acetic acid, animals and poultry; bacteria cultures; celluloid, films; lithographic copies of maps, except copies to a scale of 1:25000 and above; medicaments; narcotics; opium and pharmaceutical specialties; plants, seeds, fruits; poisons; preparation for the treatment of Fluke worm; serums for human use and vaccines for veterinary use; silkworm eggs; sporting weapons and ammunition; wines wireless telegraphy and telephonic equipment.

Articles exempt from Customs fees under internal regulations may be imported by post. The sender is recommended to state the grounds on which the importation of the goods is based.

The importation of most classes of goods is subject to the production of an import licence and senders are advised to confirm before posting that a licence, if required, has been obtained by the addressee.

Weight limit:

The maximum weight limit for a parcel to Kosovo is 20kg.

Address:

See also under PARCEL POST.

SEYCHELLES

LETTER POST

Postage:

See the Postage Rates and Services Leaflet.

Supplemental services available:

(1) Dutiable goods admitted in the letter post. (2) Registration. (3) Insured letters, air and surface, limit \$41,450 (Victoria, Island of Mahé, only). (4) Printed papers. (5) Small Packets. (6) Blind literature. (7) Speedpost.

Customs declarations:

(1) and (5) Green label.

Prohibitions:

See under PARCEL POST.

Restrictions:

See under PARCEL POST.

PARCEL POST

Postage:

See the Postage Rates and Services Leaflet.

Supplemental services available:

Insurance, air and surface, limit \$41,450.

Customs declarations:

One non-adhesive form and despatch note.

Prohibitions:

Bees, leeches and silkworms; worn clothing for sale; counterfeit currency notes or coins; publications contrary to public order; weapons; drugs except to authorised medical practitioner, pharmacist, dentist or veterinary surgeon.

Restrictions:

Parasites and destroyers of noxious insects intended for the control of these insects are admitted provided that they are exchanged between officially recognized institution. The importation of cooking oil, salad oil, margarine, corned beef, rice, flour and cream is prohibited unless authorized by a licence issued by the Principal Secretary, Finance, of the Seychelles Government. The importation of tea, sugar, plants, animals, animal products and eggs requires the authority of the Department of Agriculture, Fisheries and Food.

Import licences:

Are required for some classes of goods.

Invoice:

A copy of the relative invoice with detailed description of the contents showing the C.I.F. value of each item should be enclosed in commercial parcels.

Preferential tariffs:

Apply under certain conditions to British goods. Enquiries should be addressed to Trade Industry and Customs Department.

Delivery:

Addressees are notified of arrival of parcels and are required to arrange for their collection.

SHARJAH

See UNITED ARAB EMIRATES.

SIAM

See THAILAND (Siam).

SIERRA LEONE

LETTER POST

Postage:

See the Postage Rates and Services Leaflet.

Supplemental services available:

(1) Dutiable goods admitted in the letter post. (2) Registration. (3) Insured letters, air and surface, limit \$1,090, Freetown only. (4) Printed papers. (5) Small Packets. (6) Blind literature. (7) Express, limited to local delivery zone of Freetown. (8) Speedpost.

Customs declarations:

(1) and (5) Green label.

Prohibitions:

Arms and ammunition unless under permit; books or printed matter of a seditious, defamatory, scandalous or corrupting nature; drugs, unless an import licence is obtained from the Governor; explosive, inflammable or dangerous substances; live animals; matches; postage stamps, mobile telephones and other valuables, except sent under insured or registered service; postal items of a quack nature liable to deceive the public; publications which infringe copyright; spirits and alcohol exceeding 65° except for medical or scientific use; stills for the distillation of alcohol.

Restrictions:

Apply to the importation of: Bristles or hair of pigs; certain antibiotics and drugs are admitted under licence issued by the Director of Medical Service, Sierra Leone; cigarettes and shag tobacco; intoxicating liquors; plants and seeds; rag flock; snares and traps for catching wild animals; uncut diamonds.

Invoice:

A certified invoice indicating the quantity, description and purchase price is required in respect of packets containing goods imported for sale or commercial exchange. When a consignment consists of more than one packet one invoice will suffice so long as it shows separately the contents of every packet in the consignment. Each packet should be marked *Invoice enclosed* or *Invoice enclosed in packet number...* as appropriate.

SIERRA LEONE (*continued*)**PARCEL POST****Postage:**

See the Postage Rates and Services Leaflet.

Supplemental services available:

Insurance, air and surface, limit \$1,090.

Customs declarations:

One adhesive form.

Prohibitions:

Letters. See also under LETTER POST.

Restrictions:

See under LETTER POST.

Invoice:

A certified invoice indicating the quantity, description and purchase price is required in respect of parcels containing goods imported for sale or commercial exchange. When a consignment consists of more than one parcel one invoice will suffice so long as it shows separately the contents of every parcel in the consignment. Each parcel should be marked *Invoice enclosed or Invoice enclosed in parcel number... as appropriate.*

Import licences:

Are not required in respect of the importation from the Scheduled Territories of certain classes of goods, provided a certificate of origin is produced when the goods are imported.

Delivery:

Addressees are notified of arrival of parcels and are required to arrange for their collection.

SINGAPORE (Republic of)**LETTER POST****Postage:**

See the Postage Rates and Services Leaflet.

Supplemental services available:

(1) Dutiable goods admitted in the letter post. (2) Registration. (3) Insured letters, air and surface, limit 4,500 SGD. (4) Printed papers. (5) Small Packets. (6) Blind literature. (7) Express (limited to ordinary and registered items only addressed to all parts except off-shore islands). (8) Speedpost.

Customs declarations:

(1) and (5) Green label.

Prohibitions:

Advertisements, forms or tickets relating to football pools, lotteries and sweepstakes; any item containing any letter, note or document bearing the character of current and personal correspondence addressed to a person other than the addressee or a person resident with him; arms, firearms or parts of firearms or any other lethal, barrelled weapons of any description from which any shot, bullet or other missile can be discharged or which can be adapted for the discharge of any such shot, bullet or missile, or any weapons of whatever description designed or adapted for the discharge of any noxious liquid, gas or other agent, or any component part of any weapon; articles infringing the trademark or copyright laws; article or substance liable to become offensive or injurious in consequence of natural decay unless enclosed in hermetically-sealed tin; base or counterfeit coins; banknotes and currency notes, except in registered letters (for value not exceeding S\$100) or insured letters (for value exceeding S\$100); securities of any kind payable to bearer and travellers' cheques, except in registered or insured letters; circulars or advertisements concerning amulets, charms or talismans;

circular or advertisement relating to drugs or medicines sold as sexual stimulants or as remedies for diseases of the sexual organs; coin, platinum, gold or silver, manufactured or not, precious stones jewellery or other valuable articles; except in insured post dangerous articles; fictitious postage stamps; filthy, noxious or deleterious substance; liquids or substances for medical examination or analysis; live animals; obscene and seditious articles; radioactive substance; skimmed milk; sodium and calcium cyclamates; toy currency notes, toy coins or goods bearing the imprint of any currency note, banknotes or coins.

Restrictions:

Apply for the importation of: Animal fat; bees, leeches and silkworms; bristles or hair of pigs; celluloid, film; hypodermic syringes; meat or meat products; narcotics; parasites and destroyers of harmful insects; perishable biological substance; plants and seeds; poisons.

Licences:

See under PARCEL POST.

Invoice:

See under PARCEL POST.

Tax:

See under PARCEL POST.

Address:

Items should bear the full name REPUBLIC OF SINGAPORE at the end of the address, for example, 123 High Street, Singapore 6, Republic of Singapore.

SINGAPORE (Republic of) (*continued*)**PARCEL POST****Postage:**

See the Postage Rates and Services Leaflet.

Supplemental services available:

Insurance, air and surface, limit 4,500 SGD (all destinations).

Customs declarations:

One adhesive form. A full description of item's contents should be included.

Prohibitions:

See under LETTER POST.

Restrictions:

See under LETTER POST.

Compensation:

No compensation is payable for the loss of an insured parcel containing jewellery exceeding \$850 in value which is not enclosed in a strong box measuring at least 1000 mm in length and girth combined.

Licences:

In addition to the prohibitions or restrictions detailed under LETTER POST and PARCEL POST, the entry of a wide range of goods is either entirely prohibited or permitted only under a special licence. Exporters are therefore recommended not to forward any goods before ascertaining whether the importers possess the necessary licence or whether a licence is necessary. More information on Import Licences can be obtained from the website www.tradenet.gov.sg.

Invoice:

A commercial invoice is required for all items containing goods and merchandise. The currency of the declared value should also be indicated.

Tax:

All postal articles, including gifts and trade samples, are subjected to Goods and Services Tax (GST) if its CIF (Cost, Insurance and Freight) value is more than S\$400. However for tobacco and alcoholic products, besides duty, GST will be levied regardless of its value. For more information, please see Singapore Custom's website www.customs.gov.sg.

Packing and marking:

Parcels containing non-inflammable films must bear a white label clearly marked in black with the words *Films-non-inflammable*.

Address:

The full name of sender and addressee; complete address of sender and addressee; residential, office or mobile telephone number (if available); and fax number or e-mail address (if available) should be included.

See also under LETTER POST.

SLOVAK REPUBLIC

LETTER POST

Postage:

See the Postage Rates and Services Leaflet.

Supplemental services available:

(1) Dutiable goods admitted in the letter post. (2) Registration. (3) Insured letters, air and surface, limit \$46,000. (4) Printed papers. (5) Small Packets. (6) Blind literature. (7) Speedpost.

Customs declarations:

(1) and (5) Green label.

Prohibitions:

“Chain Letter” item; ethyl alcohol; foodstuffs and products of animal origin; live animals; poisons; publications or any items with packing or contents which are contrary to Socialist order or its representatives or prejudicial to public interest; radioactive materials; the following used non-commercial products :

- (i) refrigerators, freezers (compression-or absorption-type, electrical or gas-powered), air-conditioning systems, even those installed in vehicles, if they contain ozone-depleting substances;
- (ii) food processors, washing machines or dish-washers;
- (iii) automobiles (even damaged vehicles or vehicles to be salvaged for spare parts) not in compliance with the provisions of the legal general regulations, unless intended for collection or specially prepared for competition;
- (iv) tyres not in compliance with the provisions of the legal general regulations;
- (v) stockings;

- (vi) shoes;
- (vii) fabric-covered furniture;
- (viii) toys;
- (ix) electrical appliances and electronic products, e.g. television sets, magnetic tape recorders, video recorders, photocopying machines, computers (and their use components), cutters and mowers, paper compactors, sewing machines, laundry irons;
- (x) other articles that may endanger human health or safety or the environment when being destroyed.

Importation is not prohibited, however, in cases involving :-

- personal articles imported by a natural person in the process of moving;
- when they are items imported by a natural or legal person for charitable purposes, provided that the importer furnishes the disinfection or disinsectization certificates of the country of origin, or the documents for special cleaning, with the authorization of a corresponding health organization of Slovakia;
- used clothing and other textiles, where they are sent by postal parcel in a reasonable amount from a natural person in another country to another natural person in our country;
- used refrigerators and freezers, used clothing and other textiles and the articles listed under (vii), (viii) and (ix) provided that there is proof that the goods have been received as an inheritance in another country.

SLOVAK REPUBLIC (*continued*)

Restrictions:

Apply to the importation of: Arms and ammunition; bees; Slovak banknotes, coins, documents of payment; foodstuff containing colorants, preservative and aromatic preparations; generators or carriers of infectious diseases; medical instruments and aids; medicaments; narcotics; plants and parts thereof; postage stamps and other articles of philatelic interest; serums and vaccines.

Invoice:

An invoice is required for articles sent for commercial purposes.

Printed Matter:

Books, periodicals etc. must be sent in parcels containing printed matter only, and not included in parcels containing other items.

PARCEL POST

Postage:

See the Postage Rates and Services Leaflet.

Supplemental services available:

Insurance, air and surface, limit \$10,000.

Customs declarations:

One non-adhesive form and despatch note.

Prohibitions:

Letters. See also under LETTER POST.

Restrictions:

See under LETTER POST.

Printed Matter:

Books, periodicals etc. must be sent in parcels containing printed matter only, and not included in parcels containing other items.

Gift Parcels:

Gift parcels may be sent only by private persons and not by commercial undertakings. Each item should bear the word "envoi-cadeau" (gift item) on the address side. Reduced customs charges will be levied on the first three parcels received by the addressee in any one year providing the parcels containing certain items only (mostly food, tobacco and clothing) within certain limits of quantity, weight and value.

Worn clothing, linen and footwear, and alcohol may not be included in gift parcels. Medicine is admitted in gift parcel free of customs duty providing the address is in possession of the necessary certificate, but it must be sent in separate parcels and not included with other items in gift parcels.

No printed matter (books, periodicals and so on), gramophone records, sound tapes or cinematographic films may be sent as gift unless the parcel or packet contains nothing but these items. Customs declarations must be legibly written and must specify in detail the number, weight and value of each item enclosed. Each item must be listed separately.

Invoice:

See under LETTER POST.

Packing:

Parcels must be strongly packed with inner and outer packing materials adequate for the length of the journey and the protection of the contents.

SLOVENIA (Republic of)

LETTER POST**Postage:**

See the Postage Rates and Services Leaflet.

Supplemental services available:

(1) Registration. (2) Insured letters, air and surface, limit \$34,600. (3) Printed papers. (4) Small Packets. (5) Blind literature. (6) Express. (7) Dutiable goods admitted in the letter post. (8) Speedpost.

Customs declarations and language:

(4) and (7) Green label and one non-adhesive form. Slovene or French as well as English.

Prohibitions:

Foreign lottery tickets and publicity; tokens resembling State coinage in size and colour. See also under PARCEL POST.

Restrictions:

See under PARCEL POST.

PARCEL POST**Postage:**

See the Postage Rates and Services Leaflet.

Supplemental services available:

Insurance, air and surface, limited \$34,600. Express, up to 2kg.

Customs declarations and language:

One non-adhesive form and despatch note (a separate set for each parcel). Slovene or French as well as English. Declarations should show the Post Office serial number of the parcel and the country of origin of the contents. In the case of a gift parcel, each declaration and the despatch note, as well as the parcel itself, should be conspicuously marked *Gift Parcel*.

Prohibitions:

Abortifacients; cigarette paper; essential oils for the manufacture of artificial wines and spirits; explosives; firearms of all kinds, parts or firearms and ammunition for such arms; food products containing more than 0.035% sulphuric acid as a preservative; foreign goods illegally bearing Slovene marks of origin; homing pigeons; living or dead ruminants; military uniforms; parrots; printed matter (periodicals, books etc.) which is prohibited from admission and circulation in Slovenia. (Items printed abroad intended for distribution are admitted only when addressed to authorized distributors in Slovenia); radioactive materials; whistles, spoons and other articles intended to contain food and having more than 10% lead content; wines and musts containing sulphuric acid; yeast; Slovene national currency.

Restrictions:

Apply to the importation of: Acetic acid, animals and poultry; bacteria cultures; celluloid, film; lithographic copies of maps, except copies to a scale of 1:25000 and above; medicaments; narcotics; opium and pharmaceutical specialities; plants, seeds, fruits; poisons; preparation for the treatment of Flukeworm; serums for human use and vaccines for veterinary use; silkworm eggs; sporting weapons and ammunition; wines; wireless telegraphy and telephonic equipment.

Articles exempt from Customs fees under Slovene regulations may be imported by post. The sender is recommended to state the grounds on which the importation of the goods is based.

The importation of most classes of goods is subject to the production of an import licence and senders are advised to confirm before posting that a licence, if required, has been obtained by the addressee.

SOCIETY ISLANDS

See FRENCH POLYNESIA.

SOLOMON ISLANDS

For Buka and Bougainville see PAPUA NEW GUINEA.

LETTER POST

Postage:

See the Postage Rates and Services Leaflet.

Supplemental services available:

1) Dutiable goods admitted in the letter post. (2) Registration. (3) Printed papers. (4) Small Packets. (5) Blind literature. (6) Speedpost.

Customs declarations:

(1) and (4) Green label.

Prohibitions:

Registered philatelic items bearing a fictitious address; any insufficiently protected cutting instrument. See also under PARCEL POST.

Restrictions:

See under PARCEL POST.

PARCEL POST

Postage:

See the Postage Rates and Services Leaflet.

Supplemental services available:

None.

Customs declarations:

One adhesive form.

Prohibitions:

Letters; drugs and similar substances unless addressed to a duly authorized medical practitioner, to a Medical Officer of Health or to any other person duly authorized by a Medical Officer, who has obtained prior written permission from the Senior Medical Officer at Tulagi, Solomon Islands; used clothing; valuables such as jewellery, precious metals, precious or semi-precious stones, securities, coins any form of negotiable financial instrument. See also under AUSTRALIA.

SOLOMON ISLANDS (*continued*)**Restrictions:**

Apply to the importation of: Animals and animal products (including bees, milk by-products, tinned meat); apparel and fabrics treated with dangerous chemicals; biological substances; brushes; children's wear made from flammable materials; cinema films; confectionery containing alcohol; culture property of Papua New Guinea; electronic dog collars; food or drink containing glycol; human bones and human tissue; medicines; oil of wormwood; plants; preparation containing cantharides and other substances which have an aphrodisiac effect; remedies for drunkenness, tobacco habit or drug habit; second-hand carpets; seditious literature; straw packings; sugar, syrup and treacle; therapeutic apparatus; thermometers; used jute bags; vaccines, viruses and microbes; weapons.

SOMALI DEMOCRATIC REPUBLIC

(formerly Somalia)

LETTER POST

Postage:

See the Postage Rates and Services Leaflet.

Supplemental services available:

(1) Dutiable goods admitted in the letter post. (2) Registration. (3) Insured letters, surface only, limit \$2,500 (Berbera, Borama, Burao, Erigavo, Hargeisa, Las Anod and sheikh only). (4) Printed papers. (5) Small Packets. (6) Blind literature. (7) Express.

Customs declarations:

(1) and (5) Green label.

Prohibitions:

Abortifacients; aphrodisiacs; banknotes, currency notes and documents payable to bearer, coin, jewellery, platinum, precious stones and silver; condensed milk; lottery tickets and advertisements; packets of pictorial postcards by printed papers post.

Restrictions:

Apply to the importation of: Christmas crackers; medicaments intended for injection; telephone parts; wireless transmitter parts. Cigarettes are admitted only if sent in boxes bearing the official stamp of the Somali Government.

PARCEL POST

Postage:

See the Postage Rates and Services Leaflet.

Supplemental services available:

Insurance, air and surface, limit \$2,500 (Berbera, Borama, Burao, Erigavo, Hargeisa, Las Anod and Skeikh only).

Customs declarations:

One adhesive form.

Prohibitions:

Letters, except one for the addressee; abortifacients; aphrodisiacs; condensed milk; raw or prepared opium; spirits.

Restrictions:

Apply to the importation of: Christmas crackers; arms and parts of arms; copper wire; medicaments intended for injection; shaving brushes; telephone parts; used clothing, blankets, bedding and so on, if intended for re-sale; wireless transmitter parts. Cigarettes are admitted only if sent in boxes bearing the official stamp of the Somali Government.

Import licences:

Obtainable by the addressees from the Trade Commissioner, Somali Democratic Republic, are necessary for all parcels.

Invoice:

A commercial invoice is required for all commercial parcels.

Delivery:

Addressees are notified of arrival of parcels and are required to arrange for their collection.

SOUTH AFRICA (Republic of)

Note: The following conditions also apply to NAMIBIA (formerly South West Africa)

LETTER POST**Postage:**

See the Postage Rates and Services Leaflet.

Supplemental services available:

(1) Dutiable goods admitted in the letter post. (2) Registration. (3) Printed papers. (4) Small Packets. (5) Blind literature. (6) Express, limited to town areas in the Republic of South Africa. (7) Speedpost (including Namibia).

Customs declarations:

(1) and (4) Green label.

Prohibitions:

Advertisements of sexual nature; articles relating to lotteries; articles made in prisons or penitentiaries; cigarettes of weight exceeding 2 kg per thousand; diamonds and precious stones, except in registered letter; indecent or obscene articles and literature.

Restrictions:

Apply to the importation of: Animal products (not subject to permit control if less than 5 kg); articles (including toy pistols) resembling pistols or other firearms; bees, leeches and silkworms, honey, beewax and used apiary equipment; cheese (not subject to permit control if less than 5 kg); films and celluloid; fruits; liqueurs; narcotics; parasites and destroyers of harmful insects; pens or other tear-gas devices; plants and parts thereof; potatoes; serums and vaccines; straw and broom-corn and its products tobacco; toxic products; underwater fishing guns and harpoons, and all types of air pistols; yeast.

Import licences:

Are required for stationery, including greeting cards, diaries, and account books. For arms and weapons see under PARCEL POST.

Customs duty:

Advertising matter including direct advertising matter sent to private addressees is subject to customs duty.

Address:

The relative postal code number, if known, should appear in the address of postal packets, preferably on the last line i.e.

PRETORIA
0001 SOUTH AFRICA.

Nothing should appear below the line containing the postal code.

Delivery:

See under PARCEL POST.

SOUTH AFRICA (Republic of) *(continued)***PARCEL POST****Postage:**

See the Postage Rates and Services Leaflet.

Supplemental services available:

Insurance, air and surface, limit \$14,000.

Customs declarations:

One non-adhesive form and despatch note. Declarations must show the current value of the finished articles in the open market at the time of despatch.

Prohibitions:

Letters; ammunition and fuses for firearms; metallic currency, gold dust or nuggets.

Other prohibitions under LETTER POST are also applicable to PARCEL POST.

Restrictions:

See under LETTER POST.

Gift parcels:

Customs duty is charged on practically all gifts whether they contain new or used articles. Each private person in South Africa may receive two parcels from overseas in each calendar year free of customs and sales duties provided that they are bona fide unsolicited gifts and that the declared value of each parcel does not exceed R100. Gift parcels should be marked BONA FIDE GIFT and are subject to the import regulations set out below.

Invoice:

The addressee must produce a supplier's invoice for the importation of any commercial parcel. The invoice should be forwarded by the sender separately from the parcel.

Import licences:

Are required for many classes of goods and senders are advised to confirm before posting a parcel that the necessary licence has been obtained by the addressee. For example, licences for arms and weapons must be obtained from the Commissioner, South African Police. Licences are not required in respect of bona fide gift parcels not exceeding R100 in value.

Wharfage dues may be levied on the parcels at the time of delivery.

Preferential tariffs:

Apply under certain conditions to British goods. Enquiries should be addressed to Trade Industry and Customs Department.

Compensation:

Is not payable for damage sustained by insured and uninsured parcels containing fragile articles.

Address:

See under LETTER POST.

Delivery:

Certain areas are serviced by private box delivery only with no door-to-door delivery. Postal items addressed to street addresses in areas with no door-to-door delivery will be returned to sender. Senders may call Hongkong Post Telephone Enquiry Bureau at 2921 2222 for clarification of addresses with door-to-door delivery. Addressees are notified of arrival of parcels and are required to arrange for their collection.

SOUTH ARABIA, FEDERATION OF

See YEMEN (Republic of).

SOUTH GEORGIA

See FALKLAND ISLANDS DEPENDENCIES.

SOUTH ORKNEY ISLANDS

(BRITISH ANTARCTIC TERRITORY)

Same as FALKLAND ISLANDS DEPENDENCIES.

SOUTH SANDWICH ISLANDS

See FALKLAND ISLANDS DEPENDENCIES.

SOUTH SHETLAND ISLANDS

(BRITISH ANTARCTIC TERRITORY)

Same as FALKLAND ISLANDS DEPENDENCIES.

SPAIN

For BALEARES ISLANDS and CANARY ISLANDS see separate entries.

LETTER POST

Postage:

See the Postage Rates and Services Leaflet.

Supplemental services available:

(1) Dutiable goods admitted in the letter post. (2) Registration. (3) Insured letters, air and surface, limit \$2,500. (4) Printed papers. (5) Small Packets. (6) Blind literature. (7) Express, limited to principal towns only. (8) Speedpost.

Customs declarations and language:

(1) and (5) Green label. Spanish or French as well as English. Books, catalogues, magazines, periodicals and so on may be liable to customs duty, and a green customs label must be affixed to all packets containing such articles except those addressed to Madrid, Barcelona, Bilbao, Corunna, Pamplona, Gijon, Valladolid, Santander, Palma de Mallorca, Seville, Saragossa and Zamona.

All items destined for Spain must be accompanied by CN 22 and CN 23 customs declarations, as appropriate, duly and correctly completed in accordance with the instructions given on the reverse of these forms.

Prohibitions:

Articles which are contrary to public order; books and printed matter in Spanish; cotton seed; cultures of microbes and fungi harmful to plants; edible substances; foreign lottery and tombola tickets; foreign products bearing national trademarks; living insects; matches; narcotics; pharmaceutical products not subject to Spanish hygiene laws; playing cards; postcards with raised designs of paillettes or a conglomerate of mica or ground glass; reproductions of hydrographic

maps published by the Navy Ministry; soil and other compost containing cryptogams, insects or parasites harmful to plants; tobacco; ammunition or weapons, of any category, including firearms, and/or their main parts, even when accompanied by relevant documents; international business reply services items weighing between 51 and 250 grammes.

Restrictions:

Apply to the importation of: Animals and parts thereof; coins, banknotes, currency notes or bearer securities, platinum, gold or silver, manufactured or not, jewels and other precious stones; films, celluloid; fish, shell-fish or molluscs and parts of them; food or drink; petroleum; pharmaceutical preparations for veterinary use; plants or parts thereof; rosaries, relics and other devotional articles; serums, vaccines, organotherapeutic products or disinfectants, substitutes for mother's milk and other pharmaceutical preparations; Spanish banknotes; used or soiled clothing, bed linen and covers; vegetables or parts thereof.

Invoice:

All commercial items must be accompanied by an commercial invoice containing the sender's and addressee's tax identification details (see reverse of CN23 form).

Item containing merchandise should include a commercial invoice or declaration of value, as appropriate. In the absence of this documentation, the customs authorities may retain or physically inspect the items in question, as they are empowered to do. Failure to abide by the above recommendations hampers the work of customs services and delays the clearance and delivery of postal items.

Import licences:

A licence, to be obtained by the addressee in advance, is required for the importation of books, newspapers, reviews or periodical publications, when sent commercially.

SPAIN (*continued*)

PARCEL POST

Postage:

See the Postage Rates and Services Leaflet.

Supplemental services available:

Insurance, air and surface, limit \$2,500.

Customs declarations and language:

One non-adhesive form and despatch note (a separate set for each parcel). Spanish or French as well as English. Customs declarations must show the Post Office serial number of the parcel.

All items destined for Spain must be accompanied by CN 22 and CN 23 customs declarations, as appropriate, duly and correctly completed in accordance with the instructions given on the reverse of these forms.

Prohibitions:

Letters. See also under LETTER POST.

Restrictions:

See under LETTER POST.

Invoice:

See under LETTER POST.

Gift Parcels:

There are no duty concessions for gift parcels, and gifts other than those sent by the Green label service may require import licences.

Import licences:

A licence, to be obtained by the addressee in advance, is required for goods of all kinds imported into Spain unless they have been specially declared exempt or are not considered by the Spanish Customs Authorities to constitute a commercial despatch.

Delivery:

Parcels are not delivered but have to be collected from the post office by the addressee.

Compensation:

Is not payable for damage to porcelain, glassware and other exceptionally fragile articles in either insured or uninsured parcels unless it is established that the damage occurred in the Hong Kong service.

SPANISH GUINEA

(Rio Muni and Fernando Po)

See EQUATORIAL GUINEA (Republic of).

SPANISH TERRITORIES OF NORTH AFRICA

(Ceuta, Chafarinas, Jadu and Melilla).

LETTER POST

Postage:

See the Postage Rates and Services Leaflet.

Supplemental services available:

(1) Dutiable goods admitted in the letter post. (2) Registration. (3) Insured letters, air and surface, limited \$2,500. (4) Printed papers. (5) Small Packets. (6) Blind literature.

Customs declarations and language:

(1) and (5) Green label, Spanish or French as well as English.

Prohibitions and restrictions:

Same as Spain.

PARCEL POST

Postage:

See the Postage Rates and Services Leaflet.

Supplemental services available:

Insurance, air and surface, limit \$2,500.

Customs declarations and language:

Three non-adhesive forms and despatch note. Spanish or French as well as English. Customs declarations must show the Post Office serial number of the parcel.

Prohibitions and restrictions:

Same as Spain.

Delivery:

Addressees are notified of arrival of parcels and are required to arrange for their collection.

SPANISH WEST AFRICA

See separate entries for MAURITANIA and MOROCCO.

SPITSBERGEN (Svalbard)

See NORWAY.

SRI LANKA (Republic of)

(formerly Ceylon)

LETTER POST**Postage:**

See the Postage Rates and Services Leaflet.

Supplemental services available:

(1) Dutiable goods admitted in the letter post. (2) Registration. (3) Insured letters, air and surface, limit \$570. (4) Printed papers. (5) Small Packets. (6) Blind literature. (7) Express (place having delivery of telegrams). (8) Speedpost.

Customs declarations:

(1) and (5) Green label. For items worth more than HK\$3,000, three non-adhesive forms are required.

Prohibitions:

Account books; albums; antiques; arms; ashtrays; bicycle parts; calendars; cameras and other photographic apparatus; carbon paper; chalk; cigarettes; tobacco and snuff; cigarette and cigar cases or boxes; clocks and watches and their cases; coffee; coffee essence and coffee products; counterfeit or imitation money including fabrics bearing designs in imitation of money; electric lamps between 15 and 100 watts and all electric lamps and lanterns for household use; electric torches; envelopes; exercise books; gold, silver, precious stones or other valuable articles; greetings cards; handbags and cases, travelling cases etc.; illustrated post cards; keyrings; lighters, lighter parts and refills; paper presses or printing blocks; pencils; pens; pen holders; picnic baskets; flasks, etc.; pins; playing cards and similar games; radio receivers; registers; rubbers; saris; scales; sunglasses; tape recorders and tape recorder parts; toys made of earthenware or wood; varnishes; waste paper; watchstraps; wire clips.

Restrictions:

Apply to the importation of: Articles manufactured of cardboard, paper or plastic substances; basketry work; books and other publications; building materials; banknotes or coins are not admitted unless prior authorization has been obtained from the Controller of Exchange in Sri Lanka; credit cards can only be sent by registered post or Speedpost; crockery; drugs and chemical products; foodstuffs including grain; household electrical equipment; jewellery and jewel cases or boxes; oils and animal fats; plants and parts of plants; publicity material including films; sports goods; tableware; textiles clothing and footwear; toiletries.

Import licences:

See under PARCEL POST.

Address:

The full name of addressee and sender; complete address; P.O. box number; residential, office and mobile telephone number (if available); and fax number should be written on all registered items and parcels. The aforesaid information should be written on the envelope or the documents accompanying these items.

SRI LANKA (Republic of) (*continued*)**PARCEL POST****Postage:**

See the Postage Rates and Services Leaflet.

Supplemental services available:

Insurance, air and surface, limit \$570.

Customs declarations:

One adhesive form.

Prohibitions:

See under LETTER POST.

Restrictions:

See under LETTER POST.

Address:

The despatch note of every parcel addressed to a bank or other agent of the person for whom it is intended should bear the full name and address of the ultimate consignee as well as the agent's name and address.

Addressee's telephone number should be indicated in the address field on postal parcels, CP 71 dispatch note and the CP 72 manifold set.

See also under LETTER POST.

Gift Parcels:

Gift parcels for the personal use of the addressee which entail no exchange of foreign currency may exceptionally contain small quantities of the prohibited and restricted goods mentioned above provided these are not for sale. However for textile goods including Saris plants and flowers prior authorization is required from the local authorities and import licences must also be obtained. Import licences must also be obtained. Import licences are also required for gift items valued at 250 rupees or more.

Import licences:

A licence to be obtained by the addressee in advance is required for importation into Sri Lanka of all goods. Senders are advised to confirm before posting a packet or parcel that a licence, when it is necessary, has been obtained by the addressee.

Invoice:

An invoice, in duplicate, is required for each commercial parcel, one copy to be marked *For customs and audit purposes*. Both copies should be enclosed in the parcel and the cover noted *Invoice Enclosed*. If, however, the invoice relates to more than one parcel, the parcels should be numbered 1, 2, 3 and so on, the invoice enclosed in parcel No. 1, and the remaining parcels marked *Invoice Enclosed in Parcel No.1*. Books, newspapers, magazines, etc. posted in bulk must be accompanied by a signed invoice giving full particulars of the consignment including quantity and c.i.f. value (cost, insurance, freight) and a copy of this invoice should be sent separately to the addressee.

Compensation:

Is not payable for damage to fragile or perishable articles.

Delivery:

Parcels with an insured value of more than 250 rupees or a trade charge value of more than 25 rupees are not delivered but must be collected from the Post Office by the addressees who are notified of their arrival.

SUDAN (Republic of)

LETTER POST

Postage:

See the Postage Rates and Services Leaflet.

Supplemental services available:

(1) Dutiable goods admitted in the letter post. (2) Registration. (3) Printed papers. (4) Blind literature. (5) Small Packets. (6) Speedpost.

Customs declarations:

(1) and (5) Green label.

Prohibitions:

Arms and their spare parts; counterfeit coins; counterfeit postage stamps or tax stamps; coins; banknotes, currency notes, travellers' cheques, securities of any kind payable to bearer, platinum, gold or silver (whether manufactured or not), precious stones, jewels or other valuable articles, false weights and measures; live animals; receptacles for foodstuff containing more than 1% lead; seditious literature; unginned cotton.

Restrictions:

Apply to the importation of: Alcoholic liquors or beverages; arms and ammunition; carbon paper; coin; ginned cotton, cotton thread and cotton seed; plants; poppy seed and medicaments containing toxic drugs; shaving brushes and materials for their manufacture; sulphur; sweeteners; unmanufactured tobacco and tobacco seed. All imported articles are liable to customs duty except samples of no saleable value and articles admissible for transmission as printed papers.

Address:

See under PARCEL POST.

PARCEL POST

Postage:

See the Postage Rates and Services Leaflet.

Supplemental services available:

Insurance, surface only, limit \$1,740.

Customs declarations:

Two non-adhesive forms and despatch note.

Prohibitions:

Letters and used clothing. Liquids or easily liquefiable elements or articles made of glass or similar or fragile articles. See also under LETTER POST.

Restrictions:

See under LETTER POST.

Import licences:

Are required for a few classes of goods; and if a licence is necessary, senders are advised to confirm before posting a parcel that it has been or will be obtained by the addressee.

Packing:

Parcels should be very strongly packed, and those for the Southern Sudan should be enclosed in waterproof wrapping.

Address:

Addressee's full name and address should be indicated on the postal item.

Delivery:

Addressees are notified of arrival of parcels and are required to arrange for their collection.

SURINAME (Republic of)

LETTER POST

Postage:

See the Postage Rates and Services Leaflet.

Supplemental services available:

(1) Dutiable goods admitted in the letter post. (2) Registration. (3) Insured letters, surface only, limit \$2,500 (principal towns only). (4) Printed papers. (5) Small Packets. (6) Blind literature. (7) Speedpost.

Customs declarations:

(1) and (5) Green label and non-adhesive forms.

Prohibitions:

Crude opium, cocaine, opgonine, resins of cannabis sativa or preparations based on these resins are prohibited, even if made for medical purposes; narcotics; silkworms; bees; celluloid films and other raw celluloid articles; banknotes and currency, except in insured letter; coins; firearms.

Restrictions:

Drugs; sugar cane, coffee, cocoa and cotton plants; empty sacks made of any material.

PARCEL POST

Postage:

See the Postage Rates and Services Leaflet.

Supplemental services available:

Insurance, air and surface, limit \$2,500.

Customs declarations:

Two non-adhesive forms and despatch note.

Prohibitions:

Letters; narcotics; coins except in insured parcels, bees except in well –made boxes; banknotes and currency, except in insured parcel.

Restrictions:

Drugs; firearms; certain plants such as sugar cane, coffee, cocoa, coconut and cotton and parts thereof, empty sacks made of any material.

Import licences:

Are required in respect of all commercial goods irrespective of value; no licence is required for gift parcels and other no charge items.

Packing:

Celluloid and cinematographic films should be packed in a strong wooden box which must bear a white label with the words CELLULOID in very clear block letters. This word must also be clearly marked on the despatch note.

Delivery:

Parcels are not delivered to the place of address. Addressees are notified of the arrival of parcels and are advised to collect them from the Post Office. Delivery charges are not levied.

Address:

Addressee's telephone number should be indicated in the address field of CP 71 despatch note or the CP 72 manifold set.

SVALBARD

See NORWAY.

SWAZILAND

LETTER POST

Postage:

See the Postage Rates and Services Leaflet.

Supplemental services available:

(1) Dutiable goods admitted in the letter post. (2) Registration. (3) Printed papers. (4) Small Packets. (5) Blind literature. (6) Express, limited to urban areas within the distance of 1.6 km. (7) Speedpost.

Customs declarations:

(1) and (4) Green label.

Prohibitions:

Coin, banknotes, currency notes, travellers' cheques, securities of any kind payable to bearer, platinum, gold or silver (whether manufactured or not), precious stones, jewels or other valuable articles, except in insured parcels, honey. Packets of more than six pictorial postcards are prohibited from importation by printed papers post.

Restrictions:

Apply to the importation of: Bees, leeches and silkworms, parasites and destroyers of noxious insects intended for the control of these insects and exchanged between officially recognized institutions; cheeses; cigarettes, offensive weapons of every kind and articles bearing a resemblance or capable of conversion to a weapon, including pocket knives and toy pistols; plants and seeds, serums and vaccines; spirits; yeast.

Import licences:

Are required for stationery, including greeting cards, diaries, and account books.

Customs duty:

Advertising matter including direct advertising matter sent to private addressees is subject to customs duty.

SWAZILAND (*continued*)**PARCEL POST****Postage:**

See the Postage Rates and Services Leaflet.

Supplemental services available:

Insurance, air and surface, limit \$1,680.

Customs declarations:

One non-adhesive form and despatch note (a separate set for each parcel). Declarations must show the current value of the finished articles in the open market at the time of despatch.

Prohibitions:

Articles produced by prison labour; honey and old bee-keeping appliances; oilskins and similar oiled goods; coins, banknotes, currency notes, travellers' cheques, securities of any kind payable to bearer, platinum, gold or silver (whether manufactured or not), precious stones, jewels or other valuable articles, except in insured parcels.

Restrictions:

Apply to the importation of: Arms and ammunition of every kind and articles bearing a resemblance or capable of conversion to a weapon, including pocket knives and toy pistols; bees, leeches and silkworms, parasites and destroyers of noxious insects intended for the control of these insects and exchanged between officially recognized institutions; cheeses; cigarettes and unmanufactured leaf tobacco; military uniforms and equipment; plants and seeds; serum, vaccine and similar preparations; spirits; worn clothing; yeast.

Invoice:

The addressee must produce a certified invoice in respect of any commercial parcel. The invoice should be forwarded by the sender separately from the parcel.

Import licences:

Are required for many classes of goods and senders are advised to confirm before posting a parcel that the necessary licence has been obtained by the addressee. Licences are not required in respect of bona fide gifts parcels not exceeding \$80 in value, nor 5 kg in weight.

Wharfage dues:

May be levied on the parcels at the time of delivery.

Preferential tariffs:

Apply under certain conditions to British goods. Enquiries should be addressed to Trade Industry and Customs Department.

Compensation:

Is not payable for damage sustained by insured parcels containing fragile articles.

Delivery:

Addressees are notified of arrival of parcels and are required to arrange for their collection.

SWEDEN**LETTER POST****Postage:**

See the Postage Rates and Services Leaflet.

Supplemental services available:

(1) Dutiable goods admitted in the letter post. (2) Registration (see Limit of commercial value below). (3) Insured letters, air and surface, limit \$12,500 (See Limit of Commercial Value below). (4) Printed papers. (5) Small Packets. (6) Blind literature. (7) Express (limited to towns only). (8) Speedpost.

Customs declarations:

(1) and (5) Green label. To facilitate clearance of packets containing merchandise, senders should include a signed copy of the invoice.

Prohibitions:Biological substances

Biological substances which are contagious and diagnostic samples which are not packed in accordance with IATA packaging instructions; infectious substances; live animals (except for bees, leaches and silk works); body parts and organs or live or dead animals or birds and parts thereof; refrigerated, frozen or fresh products; funeral urns, except sending as ordinary parcels attaching a declaration stating that it is a funeral urn.

Valuables

Cash-on-delivery items; tickets and coupons and so on relating to lotteries and football pools; plastic cards such as bank cards, credit cards, telephone cards, etc. liable to be used for abusive purposes by unauthorized persons; coins, banknotes, currency notes or securities of any kind payable to bearer, travellers' cheques, platinum, gold or silver, whether manufactured or not, payment instruments, papers of value, precious metals, precious

stones, jewels, watches or other valuable articles, except sent in closed envelope as registered or insured items with limited commercial value (see Limit of commercial value).

Weapons

Daggers and flick knives; goods requiring refrigeration or heating in excess of normal transport handling; matches; weapons, except enclosed with a valid export/import license and sent as insured items in two parts, the actual weapon and the bolt, on different days.

Drugs. Alcohol and tobacco

Alcohol and wine; illegal drugs and narcotics; tobacco.

Any type of pharmaceutical products (synthetic or naturopathic) is not permitted to send to private addressees or Post Offices boxes. If private person needs this kind of products due to sickness, the products have to be sent through a Sweden authorized medical institution.

Restrictions:

Apply to the importation of: Abortifacients; alcoholic beverages and preparations containing alcohol; animal products; animal sperm; anti-gas equipments; arms and ammunitions; bacteriological preparations; bees, contraceptives; endangered species of fauna and flora; films; foodstuffs; malt-based beverages; narcotics; pharmaceutical drugs and poisons; plants, fruit and bulbs; poisons; radioactive materials; seeds; stills; sugar; syringes and cannulas.

Limit of commercial value:

The maximum commercial value of contents admissible in registered letters is \$375 and that in insured letters is \$12,500. These limits may not be circumvented by partial insurance of the value exceeding \$12,500. Items with a value exceeding these limits will be returned to origin.

SWEDEN (*continued*)**Address:**

The relative postal code number should appear in the address of all postal articles at the left-hand side of the name of the place of destination, for example, 1142 STOCKHOLM, 41720 GOTEBOG. Omission of the postal code number is liable to lead to delay.

Customs duty:

Books, periodicals, newspapers and postage stamps are subject to customs duty. A green label customs declaration form is required for items containing such articles.

PARCEL POST**Postage:**

See the Postage Rates and Services Leaflet.

Supplemental services available:

Insurance, air and surface, limit \$12,500 (See Limit of Commercial Value below).

Customs declarations:

One non-adhesive form and despatch note (a separate for each parcel). To facilitate clearance of commercial parcels senders should attach a signed copy of the invoice to the despatch note.

Prohibitions:

See under LETTER POST.

Restrictions:

See under LETTER POST.

Limit of commercial value:

The maximum commercial value of contents admissible in uninsured and insured parcels is \$12,500. These limits may not be circumvented by partial insurance of the value exceeding \$12,500. Items with a value exceeding these limits will be returned to origin.

Delivery:

Parcels are not delivered to the place of address. Addressees are notified of the arrival of parcels so that they can arrange to collect them from the Post Office.

SWITZERLAND

(including Liechtenstein)

LETTER POST

Postage:

See the Postage Rates and Services Leaflet.

Supplemental services available:

(1) Dutiable goods admitted in the letter post. (2) Registration. (3) Insured letters, air and surface, limit \$10,000. (4) Printed papers. (5) Small Packets. (6) Blind literature. (7) Express. (8) Speedpost.

Customs declarations and language:

(1) and (5) Green label. French, German or Italian as well as English. The customs declaration must be securely attached to the outside of the packet.

Prohibitions:

Absinth; artificial wine; butter, except as gift and not exceeding 500 g; coins, banknotes, currency notes or securities of any kind payable to bearer, travellers' cheques, platinum, gold or silver, whether manufactured or not, precious stones, jewels or other valuable articles, except in registered or insured letters; items which bear or contain signs, drawings or inscriptions of an insulting or immoral nature or which incite to the commission of a crime; lottery tickets and advertisements; miniature wireless transmitters; narcotics and psychotropic substances unless under special licence issued by the Federal Public Health Office, P.O. Box 2644, CH-3001, Berne; propaganda material against the security of the State; radar detectors.

Restrictions:

Apply to the importation of: alcohol; animal and animal products; articles made of precious metals including watch-cases; fish; insects; meat and preparation thereof; pigeons; plants; radioactive substances; salt; serums and vaccines; war materials; weights and measures.

Address:

The relative postal code number should appear in the address of all postal packets, preferably at the left-hand side of the name of the place of destination, for example, 300 BERN, 9435 HEERBRUGG. Omission of the postal code number is liable to lead to delay.

Delivery:

Insured items sent from abroad are not delivered to the addressee's address. Addressees are informed by a notice to collect the insured items from the post office.

Packing:

Parcels should preferably be secured by means of strong string or cord tied crosswise. If metal bands or wires are used, the parcels must be provided with a handle. Parcels with paralalled metal bands or wires may have handles made of stout string joining the intersections of the bands or wires on the address side, or tubular handles of wood or strong cardboard. Where a single cross of metal tape or wire is used the handle may consist of a loop of string if the parcel does not exceed 5 kilogrammes in weight. Otherwise a tubular metal handle should be used and the metal bands or wires should interlock at the point of intersection.

SWITZERLAND (*continued*)**PARCEL POST****Postage:**

See the Postage Rates and Services Leaflet.

Supplemental services available:

Insurance, air and surface, limit \$10,000.

Customs declarations and language:

One non-adhesive form and despatch note (a separate set for each parcel). French, German or Italian as well as English. If parcels contain watches, the number of articles and the value of each article should be shown on the customs declarations.

Prohibitions:

See under LETTER POST.

Restrictions:

See under LETTER POST.

Gifts Parcels:

Individual gift parcels not exceeding 100 Swiss francs in value are admitted free of duty subject to certain limitations on tobacco, alcohol and butter.

Address:

The name of the canton should be included. The omission of this is liable to lead to delay. See also under LETTER POST.

Delivery:

See under LETTER POST.

SYRIAN ARAB REPUBLIC**LETTER POST****Postage:**

See the Postage Rates and Services Leaflet.

Supplemental services available:

(1) Dutiable goods admitted in the letter post. (2) Registration. (3) Insured letters, surface only, limit \$1,980. (4) Printed papers. (5) Small Packets. (6) Blind literature. (7) Speedpost.

Customs declarations and language:

(1) and (5) Green label. French or Arabic as well as English.

Prohibitions:

Coins, banknotes, currency notes, travellers' cheques, securities of any kind payable to bearer, platinum, gold or silver (whether manufactured or not), precious stones, jewels or other valuable articles, except in insured letters.

Address:

The address on postal items should preferably contain the following information, in Arabic or English:

- Full name of addressee
- Name of town or city
- Street name
- Number of building
- Number of apartment
- P.O. box number
- Name of country

The addressee's telephone number may be indicated on the mail item.

PARCEL POST**Limit of weight:**

Parcels exceeding 5 kg in weight may not be sent to Chahba and Salkhad.

Postage:

See the Postage Rates and Services Leaflet.

Supplemental services available:

Insurance, surface only, limit \$2,500.

Customs declarations:

Three non-adhesive forms and despatch note.

Prohibitions:

Articles and machines used for the manufacture of cigarettes and tobacco; contraceptives and publications relating thereto; drugs, unless an import licence has been obtained from the Ministry of Health and Public Affairs, Syrian Arab Republic; saccharin; salt.

The importation of many other items is also prohibited. Senders should ascertain before posting whether the contents are admissible.

Import licence:

The importation by parcels post of commercial imports over the value of £250 (Syrian) is subject to an import licence.

Certification of invoices:

Invoices of all commercial parcel post importers irrespective of value must be certified by a Chamber of Commerce. The omission of a certified invoice incurs the payment of a fine.

Address:

Please see under LETTER POST