

5.12 PRIVATE (LOCKED) BAGS

A private bag may be used for the posting and receipt of correspondence. The bag, which must be conveyed by the user or his agent, is locked at the Post Office before it is handed over. The bag and key must be supplied by the user and the bag must be so constructed that when locked its contents are secure against tampering.

RENTAL CHARGES

The annual charge is \$270. The initial minimum period of rental is twelve months with effect from the first day of the month in which the service is provided, and this is renewable at the discretion of the Postmaster General for further periods of twelve months upon payment of annual rental. No refund will be made in respect of services surrendered before date of expiry.

RENEWAL OF RENTAL

Reminders are sent to renters and if the renewal fee is not received by the current expiry date the Private Bag service will be ceased.

PROVISION OF BAGS

The user must provide two bags, each with a lock and two keys; the bags must be of a type approved by the Postmaster General. Delivery bag holders must have a P.O. Box number to which their correspondence is addressed.

COLLECTION AND DELIVERY

The service may be used either for collecting mail from, or for posting it at, a nominated post office. It may be used for both purposes; if it is, a double rental charge is made.

REGISTERED CORRESPONDENCE

Registered articles for posting may be sent in the bag to the post office and the relative posting receipts will be duly returned; registered articles and parcels for delivery will be advised to the bag user by means of the delivery receipts which will be sent for signature. When these are signed the articles will be enclosed in the returned bag.

GENERAL

The foregoing conditions concerning Private (Locked) Bags may at any time be augmented or revised, as the Postmaster General may from time to time deem expedient, by due notification; and any such addition or revision shall apply to every bag rented under the foregoing conditions. The renter will accept a lease under these conditions and will forfeit all rights by non-compliance or failure to carry out all or any of the rules set out. He will be held responsible for their observance and no other person will be recognised in connection therewith.

WRONGLY ADDRESSED OR WRONGLY DELIVERED ITEMS

Any items found in box or in a bag, wrongly delivered for any reason, should be handed in at the post office counter or alternatively in the case of unregistered items, placed in a pillar box noted next to the number with the reason for re-posting e.g.

'NOT FOR BOX 'PERSON UNKNOWN AT BOX' ETC.